

Incompletes

Students experiencing extenuating circumstances may ask their instructor(s) for an extension. Students must request the extension in the final week of the term. If the student does not have a minimum grade of a 50% in the course, the University reserves the right to deny the request. If the request is approved by the instructor and Program Director, students will be given a temporary "Incomplete" grade and must complete the course requirements within 10 days of the end of the term. Students requesting an "I" grade for the HIM299 course will have up to eight weeks to complete course requirements. If outstanding assignments or practicum hours are not submitted within that time frame, the Incomplete grade will change to the current grade in the class based on assignments submitted.